



## Chews Landing Volunteer Fire Co.

43 Somerdale Road  
Blackwood, NJ 08012

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Email: [banquethall@chewslandingfire.org](mailto:banquethall@chewslandingfire.org)

Thank you for your interest in the Chews Banquet Hall. Basic information is as follows. A detailed contract is provided at time of booking.

**Our policy is we do not "hold" any dates without the completion of a contract and submission of the required 50% deposit providing your rental date is more than 30 days at contract signing. Should your rental be less than 30 days from contract signing the entire rental fee is due immediately.**

We can accommodate up to **110 people maximum**. We have an industrial sized kitchen with a 12-burner stove, 2 full ovens, microwave oven, industrial sized refrigerator/freezer and professional grade Bunn coffee pots for your use or your contracted caterer. The rental includes use of our tables and chairs, kitchen (for warming up foods but not for food preparation.), banquet hall, beverage center and rest rooms located within the banquet hall. At no time shall your event overflow to the parking lot or other areas of the fire station.

As a courtesy, we provide ice for the built-in coolers in the beverage center and any ice buckets that you provide. Should our ice machines malfunction-you are responsible for providing your own ice and we do not reimburse for the purchase of any ice. Our ice is offered strictly as a courtesy.

**We do not permit kegs**, but alcohol is permitted, provided it is understood that **no one under the legal age of 21 is served** and that you as the renter are responsible for your guests, including but not limited to providing alternate transportation should they become intoxicated. Management reserves the right to close your event at any time should any physical altercations occur. Additionally, you are responsible for any damage incurred to our facility during your event.

Rentals for Friday, Saturday and Sunday. **This is a 6-hour rental for a cost of \$700.00.** Your 6 hours includes 4 or 5 hours for your actual event and the remaining 1 or 2 hours for your set up and clean up. (Ex: if your rental is from 4pm till 10pm you walk in at 4pm to start your set up, food warming, table covers etc. your actual event would start between 5 and 6 and your event is over and cleaned up by 12:00) Keep in mind that by "clean up" you would need to have any food or beverages that you brought in taken out of the building and your table covers removed. The actual cleaning of the facility is done by our worker who is present the entire time of your rental.

You may purchase **additional set up time** for weekend rentals at the rate of \$100.00 per hour which is paid in cash the day of your event directly to our worker. NOTE: purchasing additional set up time does not permit your guests to arrive earlier-this would be considered additional "event" time which may be available at the cost of \$100.00 per hour and approved prior to your event.

All events, including clean up, must be **completed by 12:00 midnight** as we have firefighters who work 24 hours shifts and sleep at the station.

We do not rent to anyone under 25 and you may be asked for a picture ID to verify your age.

We reserve the right to refuse rental at any time. At no time are events permitted to be posted for "open invitation" on social media as this may encourage exceeding the **maximum capacity of 110 people**.

In order to reserve your date, a **50% deposit is due at contract signing** and the **remainder is due a full 30 days prior to your event. At the time of final payment, a \$100.00 refundable security deposit is required. (separate check)** Payment may be made in the form of **cash, check or money order made payable to: Chews Landing Fire Department.** We do not have the ability to accept either debit or credit cards. Failure to pay your balance in full prior to 30 days of rental date may incur a \$25.00 late fee or cancellation of your event.

Should you need to **cancel your event** for any reason- refunds will be based on the timing of your cancellation. If **more than 30 days** till your event-you will receive a **full refund** of your deposit. If **less than 30 days** but more than 1 week you will receive a refund of **all payments less \$100.00** that is retained as penalty for your cancellation leaving us unable to re-book the date. Canceling with **less than one week or failure to show up for your rental is a forfeiture of any and all payments.**

I am typically in the Station afternoons 2:00-5:00 to conduct routine hall business and tours of the facility. Please email me at [banquethall@chewslandingfire.org](mailto:banquethall@chewslandingfire.org) to make an appointment to go over paperwork and collect the deposit. Please note that even though there are career staff at the Station throughout the day **THEY DO NOT HANDLE BANQUET HALL BUSINESS SO PLEASE DON'T ASK**